

SUBMISSION REQUIREMENTS – FOREST HARVEST APPLICATION

A. Six (6) copies of the **Forest Harvest Operations – Sediment Control Plan Application**.

- If any portion of the harvest operations are within a streamside management zone (SMZ) the forester information (section C) must be filled out **AND**
- The streamside management zone (SMZ) plan (section A-2) must be completed by the forester.

(The applicant should check with Baltimore County DEPS-EIR (410-887-3980) before submitting application to determine whether or not there are established forest buffers and/or other easements which may restrict or limit the harvest boundary.)

B. Submit the applicable forest harvest plan review application fee of \$125.00 (plus \$1.50 per acre to be harvested) as follows:

- A check payable to “**Baltimore County Soil Conservation District**”.
- A completed “**Forest Harvest Plan Review Fees Voucher**” form. (See Appendix 7; Rev. 8/16/19.)

C. Six (6) copies of the location map (from the ADC map book) with the site location marked and labeled.

D. Six (6) copies of a 200’ scale topographic harvest map.

- The property owner, map scale and north arrow must be shown on the map.
- All harvest areas, access points, skid trails, landings, haul roads, water bodies and associated buffers, stream crossings and property lines must be clearly delineated on the map and labeled or identified in a map key.

E. Six (6) copies of the completed **Forestry Declaration of Intent** form.

- This form must be signed by the owner AND notarized. (Once notarized, it must be recorded at the Land Records office, see item F.)

F. One (1) copy of the completed **State of Maryland Land Instrument Intake Sheet** and **recording fee receipt**.

- Obtainable at:
County Courts Bldg. (Land Records)
401 Bosley Avenue
Towson, Maryland 21204
(410) 887-2651

ADDITIONAL INFORMATION – AS NEEDED

A. Six (6) copies of a site sketch (optional).

B. Six (6) copies of a signed letter or permission from an adjacent or property owner.

- Required when any aspect of harvest activities encroaches upon an adjacent property or properties.

C. Six (6) copies of a custom plan.

- Required when harvesting in wetlands and/or practices such as skid trails, landings, etc., do not meet specifications.
- Shall consist of plan information (i.e., description of site, issue to address, BMP with specifications), site plan, and identify location(s) on the delineated 200' topographic harvest map. (For examples, refer to the 2015 forestry manual; Appendix B.4 & B.5.)

D. Six (6) copies of the approval letter from the Baltimore County Forest Conservancy District Board and two (2) copies of a Critical Area Forest Stewardship Plan/Timber Management Plan.

- Required when harvest activities are within the Chesapeake Bay Critical Area & or within established Forest Conservation Easements.
- Must be approved by the Baltimore County Forest Conservancy District Board at:

9405 Old Harford Road
Baltimore, Maryland 21234
(410) 665-5820