

For More Information, please call Lane Heimer (301) 667-9376

BALTIMORE CO WEED CONTROL COORDINATOR

KIND OF WORK:

Salary: \$18.00 per hour

Position Is a seasonal part-time position with work time flexibility.

This person will manage and coordinate the Weed Control Program in and for Baltimore County. Responsibilities include contact with the agricultural community, landowners and businesses in a regulatory and educational capacity; as well as coordinating activities to provide a viable spray service. Supervision is received through the Maryland Department of Agriculture - Weed Control Section. Program is overseen by the Baltimore County Soil Conservation District

EXAMPLES OF WORK:

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

1. Contact farmers and landowners concerning noxious weed infestations and recommend measures suited for the individual noxious weed problem.
2. Inspect properties to verify compliance with the Maryland Noxious Weed Control Law.
3. Correspondence concerning inspections, investigations and control activities.
4. Visit farms and other properties to apply herbicides.
5. Prepare and maintain reports of inventory, spraying done, hours worked, mileage and maintenance of equipment.
6. Perform general upkeep of assigned vehicles and equipment and see that scheduled maintenance is completed on time.
7. Assign, work with and supervise the Spraying Assistant(s), enforce appropriate safety rules and accident prevention measures.
8. Perform other related duties as required.

QUALIFICATIONS AND REQUIREMENTS:

1. Minimum of 18 years of age.
2. Working knowledge of pumps, motors and spray equipment with ability to use and to maintain such equipment in a safe and effective manner is useful.
3. Preference will be given for:
 - Practical farm experience;
 - Pesticide spraying experience, and
 - Familiarity with MD State Noxious Weeds
5. Strong and effective spoken and written (English) communication skills including the ability to prepare necessary forms and reports, and to explain weed control regulations to others.

WEED CONTROL COORDINATOR

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QUALIFICATIONS AND REQUIREMENTS (cont.)

6. Ability to work independently, complete assigned duties and, when needed, make appropriate decisions regarding deviation from original work plans.
7. Ability to effectively plan and supervise the work.
8. Physical requirements include the ability to move/travel over any terrain to access inspection and treatment sites, to move/carry heavy objects (chemical containers, spraying equipment, etc.), to work with and around chemical substances and to work outside for extended period of time any varying weather conditions.
9. Ability to develop and maintain effective working relationships with co-workers and the general public.

REQUIREMENTS:

1. Possession of a valid driver's license and good driving record.
(Vehicle is supplied)

Revised: 11/2021

Baltimore County Weed Control Program

C/O Baltimore County

Soil Conservation District

1114 Shawan Road

Suite 4

Cockeysville, Maryland 21030

**Baltimore County Weed
Control Program
Employment Application**

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, genetic or veteran status, sexual orientation, or disability.

INSTRUCTIONS: Applications are only accepted for posted positions. All applicants must provide a complete, separate and signed application for each position. A photocopy with an original signature is acceptable.

(PLEASE PRINT OR TYPE)

Date of Application: _____

POSITION APPLYING FOR: _____

SOCIAL SECURITY NUMBER: _____

NAME:

First

Middle

Last

ADDRESS:

Street

City

State

Zip

CONTACT:

Home Phone

Cell/Alternate Phone

E-mail Address

Do you feel that you can perform all the functions related to the job? Yes No

If not, specify: _____

Are you willing to take a physical examination? Yes No

Are you willing to undergo an alcohol and/or drug test? Yes No

If yes: Date(s): _____ Department(s): _____

*Drivers License Number _____ Class _____ Endorsement(s) _____ State _____ Exp. Date _____

*Do you currently have any active motor vehicle "points" on your driving record? Yes No

If Yes, how many points? _____

*This information must be disclosed ONLY if it is essential to the type of position you are applying for.

Revised: 1/07

EMPLOYMENT HISTORY

Instructions: List below, beginning with your most recent position, all of your work experience, including military service assignments and volunteer activities. Exclude organization names that indicate race, color, religion, sex or national origin. Please do not submit a resume in lieu of completing this portion of the application.

Name of Employer:		Employer's Address (Street, City, State, Zip Code):	
<input style="width:100%;" type="text"/>		<input style="width:100%;" type="text"/>	
Type of Business:		Supervisor's Name and Phone Number:	
<input style="width:100%;" type="text"/>		<input style="width:100%;" type="text"/>	
Your Job Title:		Do you supervise other employees? Job Titles of Those You Supervise:	
<input style="width:100%;" type="text"/>		Yes <input type="checkbox"/> No <input type="checkbox"/> <input style="width:100%;" type="text"/>	
Dates of Employment:	From Mo/Day/Yr	Starting Salary:	Ending Salary:
<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>
Job Duties:	To: Mo/Day/Yr		
<input style="width:100%;" type="text"/>			
Reason For Leaving:			
<input style="width:100%;" type="text"/>			

Name of Employer:		Employer's Address (Street, City, State, Zip Code):	
<input style="width:100%;" type="text"/>		<input style="width:100%;" type="text"/>	
Type of Business:		Supervisor's Name and Phone Number:	
<input style="width:100%;" type="text"/>		<input style="width:100%;" type="text"/>	
Your Job Title:		Do you supervise other employees? Job Titles of Those You Supervise:	
<input style="width:100%;" type="text"/>		Yes <input type="checkbox"/> No <input type="checkbox"/> <input style="width:100%;" type="text"/>	
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Job Duties:	To: Mo/Day/Yr		
<input style="width:100%;" type="text"/>			
Reason For Leaving:			
<input style="width:100%;" type="text"/>			

All applicants must provide at least three (3) employment related references:

	NAME	ADDRESS	TELEPHONE	RELATIONSHIP
1	<input style="width:100%;" type="text"/>			
2	<input style="width:100%;" type="text"/>			
3	<input style="width:100%;" type="text"/>			

EDUCATION AND TRAINING

Do you have a high school diploma or GED? Yes No. If not, what is the highest grade completed?

If you have a GED (High School Equivalency Diploma): Year Awarded _____ State Awarded _____

Name, City & State of Last High School Attended:

COLLEGES ATTENDED		MAJOR FIELD	DEGREE AWARDED	DATES ATTENDED		
CITY & STATE				FROM	TO	
OTHER TRAINING (including business, trade, military, etc.)					TOTAL	
NAME OF SCHOOL	CITY, STATE	TYPE OF TRAINING			HRS	.WKS

SPECIAL QUALIFICATIONS: (apprenticeships, skills, academic or professional awards, etc.)

OTHER QUALIFICATIONS:

- Data Entry or Key Boarding skills words per minute
- Power Tools or Motor Equipment (list tools and equipment below)
- Computer Skills (list specific hardware and/or software below)
- Other (list below)

GENERAL INFORMATION

INSTRUCTIONS: The information listed below must be completed by all applicants. Failure to complete this information truthfully may result in disqualification from consideration for employment. Affirmative responses to these questions will not automatically exclude you from employment consideration. Applicants may attach additional sheets if necessary.

1. If you have had disciplinary actions taken against you by any previous employer, please describe the facts and circumstances.

2. Have you ever been discharged or asked to resign from any position for reasons other than disability?

Yes No If yes, please explain.

3. Have you been convicted of a felony or, having been convicted, released from a prison or other detention facility within the past ten years? Do not include any conviction for which the record has been judicially ordered sealed, expunged or statutorily eradicated? Yes No

If yes, on a separate sheet of paper attached to this application, please give dates, place of conviction, charge and disposition of each case. Note: A conviction record will not necessarily bar you from employment.

DATE: _____ SIGNATURE OF APPLICANT: _____

