



Baltimore County Soil Conservation District

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FOREST HARVEST OPERATIONS APPLICATION CHECKLIST

Legend for Application Checklist:

Accepted Not Accepted Inc. Incomplete
 NA Not Applicable R Required NC Not Checked

Landowner's Name: _____

I. Sediment Control Plan Application (Standard Plan) form completed.

A. Page One

- 1. Landowner Information (Item A)
- 2. Operator Information (Item B)
- 3. Forester Information (Item C)
- 4. Site Information (Item D)

B. Page Two

- 1. Harvest Profile (Item E)
- 2. Soil Conservation District; "For Official Use" only (Item F)
- 3. Sediment Control & Harvestability Certification (Item G)

C. Page Three

- 1. Harvest Specifications (Item A-1)
- 2. Buffer Management Plan (Item A-2); required when cutting within the stream management zone (SMZ).

II. Forestry Declaration of Intent form completed (6 copies required).

(This form must be notarized and recorded prior to submission.)

- 1. Property Tax Number
- 2. Election District
- 3. Tax Map Number
- 4. Grid Number
- 5. Parcel Number
- 6. Lot Number; if applicable
- 7. Project Name (i.e., property owner name(s) and/or business or corporate name)
- 8. Location (owner's mailing Address)
- 9. Owner's Name(s)
- 10. Site location of the Harvest Area (i.e., site address or description)
- 11. Description of the Harvest Area in acres (ie., "10 acres of wooded tract")
- 12. Signature by the Property Owner(s) & Date
- 13. Notary's Signature & Date

___ III. Area Map – From ADC map book (6 copies required)

___ IV. Site Sketch (Optional) (6 copies; when provided)

___ V. Delineated 200' Scale Topographic Map; (6 copies required), with the following items clearly marked and/or labeled:

- ___ 1. Access Point (i.e., point of access off a public road). Point of entry may require 2" stone or mats (6" min. corduroy mats, steel mats, or wooden pads or mats) to support heavy equipment.
- ___ 2. Landing(s) (landings or log decks to be located on slopes between 2-10% grade.)
- ___ 3. Haul Road(s) (Haul roads are not to exceed 10% grade. Haul roads may be located on steeper grades up to 15% for short distances not to exceed 200'.)
- ___ 4. Skid Trail(s) (Skid trails are not to exceed 15% grade. Skid trails may be located on steeper grades up to 20% for short distances not to exceed 100' in length.)
- ___ 5. Harvest Boundary.
- ___ 6. Stream Crossing(s)
- ___ 7. Stream Bodies and associated SMZ buffers. (The extent of the SMZ buffers must be presented "to scale" on the map. If a buffer represents a "No Cut" buffer, please indicate as such on the map.)
- ___ 8. Wetland Areas; (when applicable)
- ___ 9. North Arrow
- ___ 10. 200' Scale noted (i.e., 1"=200").
- ___ 11. Property Boundary & Owner Name indicated.
- ___ 12. Critical Area Boundary, 100' Buffer, and/or Habitat Protection Area(s) shown if forest harvest activity is within the Chesapeake Bay Critical Area.

___ VI. Nontidal Wetlands Best Management Practice Agreement for Forest Harvest Operations. (Applicable when wetlands are present in the harvest area and outside the SMZ/"Not Cut" buffers.) (6 copies required)

___ VII. Detail Plan; when applicable. (A written "Detail Plan" will be required when aspects of the harvest operation; such as, landings, skid trails, etc., do not meet criteria. Specific best management practices (e.g., silt fence, straw bales, water bars, etc.) will need to be indicated for use during the harvest operation. A special (separate) narrative or proper notation on the 200' topographic scale map may be provided. The area of concern (i.e., point of interest) covered by the detail plan must be highlighted on the 200' scale topographic map. If a separate narrative is provided, please provide 6 copies.)

___ VIII. Adjacent Property Owner Permission letter; (6 copies required). (When any part or aspect of the harvest operation will entail encroachment onto an adjacent property, written permission shall be required. The adjacent property owner's signature must be included.)

___ IX. Approved Critical Area Forest Stewardship Plan/Timber Harvest Plan via the Baltimore County Forest Conservancy District Board; when applicable. (3 copies required)

Additional Comments: _____

Application Reviewed by: _____ Date: _____